CITY OF RIGBY

158 W. Fremont Ave. Rigby, Idaho 83442
Phone (208) 745-8111 EXT. 115

PARK SHELTER RESERVATION PERMIT

Date: _____ Applicant Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone Number: _____

Email: _____

Date of Reservation: _____ Estimated # of People: _____

Shelter Reserved: _____

Reservation Fee $_____

Sales Tax $_____

Total Due $_____

Reservation Time (Check One)

☐ Half Day – 9:00 a.m. to 3:00 p.m.

☐ Half Day – 3:00 p.m. to 9:00 p.m.

☐ Full Day – 9:00 a.m. to 9:00 p.m.

Applicant Acknowledgement
By paying the shelter reservation fee, the applicant acknowledges that they have read and agree to comply with all City of Rigby park rules and accepts responsibility for the conduct of all members of their party and for any damage to City property arising from the use of City facilities. Failure to comply with these rules may result in the loss of future reservation privileges and liability for any repair, restoration, or cleanup costs incurred by the City.

CITY OF RIGBY SHELTER RESERVATION RULES

1. **Prohibited Activities and Items:** Yard sales, car washes, glass containers, bounce houses or other inflatable amusement devices, and water balloons are prohibited in all City parks. Stakes, spikes, tent anchors, or any other objects may not be driven into the ground for any reason.
2. **Cleanup and Garbage:** Parks must be left clean after use. All garbage must be placed in designated containers. **Any trash placed in the provided park garbage cans must be securely bagged, and cans may not be overfilled. All garbage can lids must be able to close completely.**
3. **Compliance with Park Rules:** All users must comply with applicable City ordinances, park rules, and directions from City personnel and law enforcement officers.
4. **Damage and Cleanup Responsibility:** The applicant is responsible for any damage to City property, excessive cleanup, or other costs caused by members of their group or guests.
5. **Failure to Comply:** Failure to comply with these requirements may result in the loss of future park reservation privileges and may require the applicant to reimburse the City of Rigby for any repair, restoration, or cleanup costs incurred.
6. **Assistance:** If assistance is needed while at the park, please contact Police Dispatch at (208) 745-9210.