



MINUTES

RIGBY CITY COUNCIL

THURSDAY September 17, 2026

7:00 PM

Mayor Nichole Weight called the meeting to order.
The Pledge of Allegiance was given by Councilman Stone.
The prayer by Councilman Bradshaw.

ROLL CALL ATTENDANCE:

Councilwoman Melanie Allen	Present
Councilman Kevin Bradshaw	Present
Councilman Alex Espinosa	Absent
Councilman Timothy Howe	Present
Councilman Reed Stone	Present
Councilwoman Tonya Hillman	Absent

ALSO PRESENT-

City Attorney, Sam Angell
Public Works Director, Mitch Bradley
Police Chief, Allen Fullmer
Planning and Zoning, Tess Soll

PUBLIC COMMENT –

Cheryl Robertson - advocated for law enforcement to receive training to distinguish between individuals with disabilities and criminal suspects, citing a recent local incident.

Mark Hammon: Raised concerns about Rigby being a training ground for police officers and expressed concern regarding rookie officer training.

1) ACTION ITEM - CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

- A. Accounts Payable- September 2026
- B. Q2 Quarterly Statement & Transfers

C. Renewal Liquor Licenses for 2026-27 - Bob's Kwik Serve, Broulim's Supermarket, Don's Lounge, Family Dollar, Good2Go (State St), Good2Go (Farnsworth), Lil' Mike's Smokin BBQ, Lucy's Pizza, Off Ramp Bar & Grill, Maverik, Rigby's Patty Shack, Solids & Stripes, Top Cat Pub

Councilman Howe made the motion to Approve the Consent Agenda. Seconded by Councilman Stone.

roll call vote:

Councilman Bradshaw -	Yes
Councilman Stone -	Yes
Councilman Howe -	Yes
Councilwoman Allen-	Yes

Motion carried unanimously.

2) ACTION ITEM: Council Minutes – September 3rd, 2026

Councilwoman Allen made the motion to Approve Minutes from September 3rd. Seconded by Councilman Howe.

roll call vote:

Councilman Howe -	Yes
Councilwoman Allen-	Yes
Councilman Stone -	Abstained
Councilman Bradshaw -	Abstained

Note: Councilmen Stone and Bradshaw abstained due to being absent from the September 3rd meeting.

Motion passed.

3) ACTION ITEM: Proclamation for Constitution Week

Mayor Weight read and presented a proclamation declaring September 17–23 as Constitution Week.

4) ACTION ITEM: Resolution #239-2026 to Authorize the Destruction of Certain City Records

Councilwoman Allen made the motion to Read Resolution #239-2026 in Title and Summary Only. Seconded by Councilman Stone.

Council discussed gaps in the chronological order of records being destroyed. Ms. Keller stated those were the records found and labeled, and that further organization is needed to see if more are mixed in with the retained records.

Councilman Stone made the motion to Approve the Resolution No 239-2026 as written. Seconded by Councilman Howe.

roll call vote:

Councilwoman Allen-	Yes
Councilman Stone -	Yes
Councilman Bradshaw -	Yes
Councilman Howe -	Yes

Motion carried unanimously.

5) DISCUSSION ITEM: Urban Renewal Presentation – Proposed Joint City/County Urban Renewal District

Brent Tolman presented an overview of urban renewal and outlined a new proposal for the City of Rigby and Jefferson County. He explained that the initial step is to draft a Memorandum of Understanding (MOU) between the City and County to authorize feasibility studies on taxable properties for a potential new shared district. Mr. Tolman will present the proposed MOU at the next meeting for Council consideration.

6) ACTION ITEM: RFQ Committee Results & Firm Selection – General Engineering and Consulting Services

The Council reviewed the Request for Qualifications (RFQ) committee recommendations to add Sunrise Engineering and Mountain West Engineering to the city's approved engineering roster.

Councilman Howe made the motion to approved the addition of both firms, subject to a review period for councilmembers to submit any concerns prior to September 24. If objections are raised, the item will return for further consideration at the October 1st meeting. Seconded by Councilman Bradshaw.
roll call vote:

Councilman Espinosa - Yes
Councilman Howe - Yes
Councilwoman Allen- Yes
Councilman Stone - Yes
Councilwoman Hillman - Yes
Councilman Bradshaw - Yes

Motion carried unanimously.

7) Action Item- Adjournment

Councilman Howe made the motion to Adjourn. seconded by Councilwoman Allen.

Motion carried unanimously.

APPROVED _____
Nichole Weight, Mayor

Attest _____
Kiesha Keller, City Clerk