



MINUTES

REGULAR MEETING

RIGBY CITY COUNCIL

THURSDAY SEPTEMBER 4, 2025

7:00 PM

CALL TO ORDER: Mayor Richard Datwyler called the meeting to order.

The Pledge of Allegiance was given by Councilman Espinosa and the prayer by Councilman Howe.

ROLL CALL ATTENDANCE:

Councilman Mike Wilder	Present
Councilwoman Becky Harrison	Present
Councilman Alex Espinosa	Present
Councilman Timothy Howe	Present
Councilman Reed Stone	Present
Councilwoman Tonya Hillman	Present

ALSO PRESENT-

City Attorney, Sam Angell
Director Of Public Works, Mitch Bradley
Police Chief Allen Fullmer
Planning and Zoning Administrator, Ione Hansen
Library Director, Brittney Fielding

PUBLIC COMMENT -

Brad Harrison addressed the Council regarding traffic concerns at the intersection of Main Street and State Street. He noted that the current configuration—one lane in each direction—creates congestion and impedes traffic flow. Mr. Harrison suggested that adding designated left turn lanes or implementing restrictions on left turns could improve safety and efficiency. He requested that this topic be placed on the next meeting agenda, with input from Mr. Bradley and Chief Fullmer.

ACTION ITEM - CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

A. Council Minutes – August 21st, 2025

Councilman Harrison made the motion to Approve the City Council Minutes for May 1st, seconded by Councilwoman Hillman. Councilman Stone Abstained.

B. Accounts Payable- August 2025

Councilwoman Hillman made the motion to Approve the Accounts Payable, seconded by Councilman Espinosa, roll call vote:

Councilman Timothy Howe -	Yes
Councilman Alex Espinosa -	Yes
Councilwoman Becky Harrison –	Yes
Councilwoman Hillman -	Yes
Councilman Mike Wilder -	Yes
Councilman Reed Stone -	Yes

ACTION ITEM: Nomination for Planning and Zoning Commissioner

Mayor Datwyler nominated Travis Smith to fill the Planning and Zoning Commissioner Position.

Councilman Wilder made the motion to Approve the Nomination of Travis Smith to the Planning and Zoning Committee, seconded by Councilman Stone. All present voted “Aye”. None Opposed. Motion was Adopted.

ACTION ITEM: Oath of Office for Newly Appointed Planning and Zoning Commissioner

Mayor Datwyler asked Travis Smith to step forward and administered the Oath of Office for Planning and Zoning Commissioner.

ACTION ITEM: Request for Pickleball Competition for Friends of the Library

Bob Devine, President of Friends of Rigby City Library, requested to reserve the pickleball courts at the South Park on Saturday, September 27th, from 11:30am – 6pm. He would like a co-ed double elimination tournament to raise funds for the Rigby City Library.

Mayor requested Friends of the Library submit a Special Event Permit.

Mr. Devine asked the Council to waive the fee since it will be an event for a city entity.

Councilman Wilder made the motion to Approve the Reservation and Waive the Fee if the Special Event Permit is Submitted, seconded by Councilman Howe.

ACTION ITEM: Library Update and Fund Request for Elevator Project

Mrs. Fielding explained the original Omni bid didn't include the electrical services. With the electrician's invoice now incorporated, the total Omni invoice exceeds the previously approved amount by \$2,086.40. However, fencing materials were secured at a lower cost than originally budgeted, which will offset the additional expense and help maintain the overall project budget.

Councilman Wilder made the motion to Approve the Additional Expense to Onmi in amount of \$2086.40, seconded by Councilwoman Hillman.

roll call vote:

Councilwoman Hillman-	Yes
Councilman Timothy Howe -	Yes
Councilman Alex Espinosa -	Yes
Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Reed Stone -	Yes

Library Update: Mrs. Fielding presented the Council with correspondence between the Director of the Division of Occupational and Professional Licenses (DOPL) and TK Elevator regarding the recent failed inspection. TK Elevator has agreed to address several deficiencies at no additional cost. However, they have requested the following:

- Installation of sheetrock above the elevator shaft
- Placement of an air conditioning unit in the vault housing mechanical equipment; alternatively, they agreed to leave the vault open for airflow when events are not in progress
- Relocation or encasement of water pipes to prevent potential leaks and equipment damage

The Council directed Mr. Bradley to visit the library and assess whether these items can be resolved efficiently and within budget.

ACTION ITEM: Proclamation for Constitution Week

Mayor Datwyler read the Proclamation for Constitution Week:

PROCLAMATION

Whereas, September 17, 2025 marks the two hundred and thirty- eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, Therefore I, Richard Datwyler by virtue of the authority vested in me as Mayor of the City of Rigby, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties remembering that lost rights may never be regained.

IN WITNESS WHEREOF I have here unto set my hand and caused the Seal of the City of Rigby to be affixed this 4th day of September, Two Thousand and Twenty-Five.

ACTION ITEM: 2nd Reading Ordinance #2025-656 – Budget Appropriation

CITY OF RIGBY

Ordinance No. 2025-656

Fiscal Year 2025/26 Appropriations

AN ORDINANCE OF THE CITY OF RIGBY, A MUNICIPAL CORPORATION OF IDAHO, APPROPRIATING \$19,591,943 FOR THE 2025/26 FISCAL YEAR TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY; PROVIDING FOR THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE; LEVYING AD VALOREUM TAXES IN THE AMOUNT OF \$2,422,327 FOR THE 2025/26 FISCAL YEAR UPON ALL THE TAXABLE PROPERTY WITHIN THE CITY OF RIGBY; PROVIDING FOR THIS ORDINANCE TO TAKE EFFECT UPON ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

**Councilwoman Harrison made the motion to Read the Ordinance in Title and Summary Only, seconded by Councilman Wilder.
All present voted “Aye”. None Opposed. Motion was Adopted.**

DISCUSSION ITEM: ADA Compliance and Grant Opportunities

Councilman Stone and Councilwoman Harrison reported on their research into grant opportunities for ADA-compliant sidewalks and ramps. Both noted that available funding sources are currently limited. Further research will continue, and findings will be brought back to the Council as viable options emerge. Councilwoman Harrison additionally recommended establishing a dedicated fund in each fiscal year to begin incremental progress on the ADA improvement list.

Action Item- Adjournment

**Councilwoman Harrison motioned to Adjourn, seconded by Councilman Howe.
All present voted “Aye”. None Opposed. Motion was Adopted.**

MOTION GRANTED

APPROVED _____
Richard Datwyler, Mayor

Attest _____
Kiesha Keller, City Clerk