



MINUTES

REGULAR MEETING
RIGBY CITY COUNCIL
THURSDAY August 21st, 2025
7:00 PM

CALL TO ORDER: Mayor Richard Datwyler called the meeting to order.

The Pledge of Allegiance was given by Councilman Wilder and the prayer by Councilwoman Hillman.

ROLL CALL ATTENDANCE:

Councilman Mike Wilder	Present
Councilwoman Becky Harrison	Present
Councilman Alex Espinosa	Present
Councilman Timothy Howe	Present
Councilman Reed Stone	Absent
Councilwoman Tonya Hillman	Present

ALSO PRESENT-

City Attorney, Sam Angell
Director Of Public Works, Mitch Bradley
Police Chief Allen Fullmer
Planning and Zoning Administrator, Ione Hansen

PUBLIC COMMENT -

- **Barbara Monroe** expressed support for establishing a part-time Code Enforcement position, noting its potential to improve compliance and community standards.
- **Jeff Franklin** also voiced interest in implementing a part-time Code Enforcement role, aligning with ongoing discussions about resource allocation and enforcement needs.

Councilwoman Harrison made a motion to move Trick or Treat Main Street to Item #8, Seconded by Councilman Espinosa.

ACTION ITEM - CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

A. Council Minutes – August 7th, 2025

Councilman Espinosa made the motion to Approve the Council Minutes for August 7th, 2025, seconded by Councilman Wilder,

B. Accounts Payable- August 2025

**Councilwoman Harrison made the motion to Approve the Accounts Payable for August 2025, seconded by Councilwoman Hillman,
roll call vote:**

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes
Councilwoman Tonya Hillman -	Yes

MOTION GRANTED

ACTION ITEM: Renewal of 2025-26 Beer/Liquor Licenses

<u>Carryout:</u>	<u>Consumed on Premise</u>
Broulim's \$160.00	The Off Ramp \$475.00
Maverik \$160.00	Don's Lounge \$475.00
Good 2 Go \$160.00	Top Cat Pub \$475.00
Bob's Kwik Stop \$160.00	Solid & Stripes \$475.00
Good 2 Go #2 \$160.00	Lil' Mike BBQ \$210.00 (beer & wine)
Family Dollar \$160.00	

Councilman Wilder made the motion to Approve the Beer/Liquor Licenses for 2025/26 as posted in Summary, seconded by Councilman Howe.

MOTION GRANTED

ACTION ITEM: Consider Bids for Maintenance Building

Mayor Datwyler informed the Council that the second round of posting for the Maintenance Building bid was not conducted in accordance with required procedures. Specifically, the notice should have been posted 14 days and again 7 days prior to the scheduled Council Meeting. Due to this procedural error, the Action Item will be tabled until proper posting requirements are met.

Tabled

ACTION ITEM: Extension to Approval for Hapco Construction Development

It was noted that Hapco Construction initially believed they had only one year remaining on their building approval. Upon review, it was confirmed that two years remain on the agreement. As a result, their anticipated request for a contract extension is no longer necessary.

Tabled

ACTION ITEM: 1st Reading of Budget Ordinance #2025-656

CITY OF RIGBY

Ordinance No. 2025-656

Fiscal Year 2025/26 Appropriations

AN ORDINANCE OF THE CITY OF RIGBY, A MUNICIPAL CORPORATION OF IDAHO, APPROPRIATING \$19,591,943 FOR THE 2025/26 FISCAL YEAR TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY; PROVIDING FOR THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE; LEVYING AD VALOREUM TAXES IN THE AMOUNT OF \$2,422,327 FOR THE 2025/26 FISCAL YEAR UPON ALL THE TAXABLE PROPERTY WITHIN THE CITY OF RIGBY; PROVIDING FOR THIS ORDINANCE TO TAKE EFFECT UPON ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

Councilman Wilder made the motion to Read the Ordinance in Title and Summary Only, seconded by Councilman Espinosa.

**All members present voted Aye.
Opposed: None**

MOTION GRANTED

**ACTION ITEM: 1st Reading of Ordinance #2025-655 Annexation and Zone Change
424 N 3950 E**

CITY ORDINANCE NO. 2025-655

OF THE CITY OF RIGBY, JEFFERSON COUNTY, IDAHO

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF RIGBY BY REZONING CERTAIN PROPERTY LOCATED AT 424 N 3950 EAST, RIGBY, IDAHO, AND DECLARING THAT THIS PROPERTY BE ZONED COMMERCIAL, IN CONFORMANCE WITH THE PLANNING AND ZONING ORDINANCE OF THE CITY OF RIGBY.

PREAMBLE WHEREAS, the property located at 424 N 3950 East, Rigby, Idaho, is currently zoned as County Commercial; and

WHEREAS, the property owner has requested the rezoning of the property to Commercial to allow for Commercial Use; and

WHEREAS, the Rigby Planning and Zoning Commission conducted a public hearing on August 8, 2024, and the Rigby City Council held a public hearing on September 5, 2024, following proper public notice and compliance with City Code;

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF RIGBY, IDAHO:

SECTION ONE The property located at approximately 424 N 3950 East, Idaho, and legally described as RPA04N39E078267 and more particularly described in Exhibit A (attached), is hereby rezoned from County Commercial.

SECTION TWO The Mayor of the City of Rigby is hereby authorized and directed to amend the official zoning map of the City of Rigby to reflect the zoning change described in this ordinance.

SECTION THREE The rezoned property shall be subject to all applicable ordinances, laws, and regulations of the City of Rigby and the State of Idaho.

SECTION FOUR This ordinance complies with the provisions of Idaho Code §50-222 and other applicable statutes.

SECTION FIVE If any section, clause, or provision of this ordinance is found to be invalid, the remaining sections, clauses, and provisions shall remain in full force and effect.

SECTION SIX This ordinance shall take effect and be in full force upon its passage, approval, and publication as required by law.

SECTION SEVEN A certified copy of this ordinance, along with the official map, shall be recorded in the Jefferson County Recorder's Office and filed with the Idaho State Tax Commission in compliance with Idaho Code §63-2215 within ten (10) days of passage.

SECTION EIGHT This ordinance is severable; if any provision is deemed invalid, the remaining provisions shall remain in full force and effect.

SECTION NINE A summary of this ordinance may be published pursuant to Idaho Code §50-901A.

Councilwoman Harrison made the motion to Read Ordinance 2025-656 in Title and Summary Only seconded by Councilman Espinosa,

**All members present voted Aye.
Opposed: None**

Councilman Espinosa made the motion to Waive the 2nd and 3rd Readings, seconded by Councilman Wilder,

**All members present voted Aye.
Opposed: None**

ACTION ITEM: Trunk or Treat Main Street -Council Booth

Eliza King appeared before the Council to request a waiver of the event fee for the upcoming Trick or Treat Main Street, scheduled for October 25, 2025, from 4:00 PM to 7:00 PM. She provided an overview of the event logistics and activities, and additionally asked the Council to consider sponsoring a booth during the event.

It was noted that Rocky Mountain Power has donated funds to the City specifically for purchasing candy for the event.

Councilman Espinosa made the motion to Approve the Special Event and Waive the Fee for Trick or Treat Main Street, seconded by Councilwoman Hillman.

MOTION GRANTED

ACTION ITEM: Resolution for US Bank Investments

US Bank required a Resolution for Kiesha Keller to have signatory rights over the investments.

Councilman Howe made the motion to Approve the Resolution 226 as written, seconded by Councilman Howe.

ACTION ITEM: Contract with Verizon Lease

Council discussed information Ms. Keller brought them stating Verizon will either remove the equipment or lower the lease per month. The equipment is for 4G and the new equipment going up on the power poles is 5G. So, it's a depreciation asset.

Councilwoman Harrison made the motion to Renew the Contract with Verizon based on the information that its either remove or keep at a lower rate, seconded by Councilman Wilder.

MOTION GRANTED

DISCUSSION ITEM: Consider Adding a Part-Time Code Enforcement Officer

Councilman Wilder reported that multiple residents have expressed concerns regarding the need for increased Code Enforcement activity. He proposed initiating a discussion to consider hiring a Part-Time Code Enforcement Officer under the Police Department, noting that this would require budget planning for both personnel and a vehicle.

Chief Fullmer provided context, explaining that a previous Code Enforcement Officer had been overly aggressive with citations, which led to the elimination of that position. He emphasized that a new officer could be a valuable addition if they approach enforcement reasonably and fairly.

Chief Fullmer also noted that current police officers have available downtime and could begin dedicating more effort toward enforcing City Ordinances. The Council discussed ways for residents to report violations and agreed to begin promoting the use of Facebook messaging to the Police Department for ordinance-related concerns.

Additionally, the Police Department will increase Ordinance patrol activity over the next few months to address ongoing violations.

DISCUSSION ITEM: ADA Compliance and Grant Opportunities

Councilman Stone had taken on responsibility of looking into some opportunities but couldn't make Council Meeting due to a family emergency.

Tabled

DISCUSSION ITEM: Snow Removal on City Sidewalk

The Council agreed that the proposed solution had already been addressed during the earlier discussion regarding the potential hiring of a Part-Time Code Enforcement Officer. No further action was taken at this time.

Councilwoman Harrison did strongly encourage more thought to go into getting the word out about resident responsibility to shovel their sidewalks.

ACTION ITEM: Consider Approval to Move Noise Ordinance to a Public Hearing

The Council, in discussion with Chief Fullmer, agreed to focus efforts on developing an updated fee schedule to support enforcement of the existing Disturbing the Peace Ordinance. It was noted that the City already falls under a State Statute Noise Ordinance, making a separate City-level ordinance unnecessary.

As a result, the Council will not pursue a new City Noise Ordinance and will instead prioritize updating other ordinances to align with the forthcoming fee schedule.

Tabled

ACTION ITEM: Executive session under Idaho Code §74-206(1)(f)

Councilwoman Harrison motioned to go into Executive Session, seconded by Councilman Wilder.

roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes
Councilwoman Tonya Hillman -	Yes

Session Began: 7:56pm

Session Ended: 8:07pm

Action Item- Adjournment

Councilman Wilder motioned to Adjourn, seconded by Councilman Espinosa, motion carried. All in favor say aye.

MOTION GRANTED

APPROVED _____
Richard Datwyler, Mayor

Attest _____
Kiesha Keller, City Clerk