

City of Rigby
Council Meeting Minutes
January 23, 2025

Mayor Datwyler called the meeting to order at 7:00 pm Thursday, Jan. 23, 2025. The pledge of allegiance was given by Mike Wilder and the prayer given by Becky Harrison.

The mayor asked the clerk to call the roll:

Councilman Espinosa	Present
Councilman Howe	Present
Councilwoman Harrison	Present
Councilman Stone	Present
Councilman Wilder	Present
Councilwoman Hillman	Absent

Also present: Sam Angell, Mitch Bradley (via phone) and Allen Fullmer

Public Comment:

None

Public Hearing- Ordinance #2025-650 – Amending Various Code Sections:

Public Comment: None

Council Discussion: Councilwoman Harrison discussed waiving the 2nd and 3rd reading and pass to which Councilman Stone asked why waive the 2nd and 3rd readings? Councilwoman Harrison responded there was no public comment at the planning/zoning meeting nor at this meeting. In addition, some of the land use changes need to be implemented as soon as possible.

Councilman Stone moved to reading the summary of ordinance #2025-650 seconded by Councilman Wilder.

The mayor called for a voice poll: all in favor none opposed.

Councilwoman Harrison moved to waive to suspend the rules for the 2nd and 3rd readings seconded by Councilman Espinosa.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Councilwoman Harrison moved to adopt and publish ordinance #2025-650 seconded by Councilman Wilder.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes

Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Public Hearing- Preliminary and Final Plat – Commerce Properties LLC:

Public Comment: None

Presenter: Eagle Rock Engineering stepped forward and stated the two conditions the public works dept. and fire dept. had asked for: fire hydrant and eliminate 2 parking spaces at the north end of the development at the intersection have been made.

Ione Hansen: stepped forward stating the development agreement had the two changes in it along with the contingent condition that if and when the county/city improved 400 N they would pay their respective share of the costs.

Council Discussion:

Councilwoman Harrison asked what would prevent the developer from selling the lots inside the development to a different party who and how would the cost of improving 400 North be enforced? The attorney stated it would be best to add that condition to the plat as well as on the deed of each parcel.

Councilman Stone moved to approve the preliminary and final plat for the Commerce Properties LLC with the condition of the road improvement be noted on the plat and each parcel deed, seconded by Councilman Espinosa.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Multi-Jurisdictional Mitigation Plan:

Rebecca Squires Jefferson County Emergency Manager was requesting the city update its 5-year-old mitigation plan. With the plan being updated it will enable the city to participate in the federal program to mitigate infrastructure and community wide hazards.

Councilman Espinosa moved to sign the letter of intent to participate in the planning process for the county mitigation plan, seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

Anytime Fitness – Wellness Program:

Beth Cammeron from Anytime Fitness approached the city about having the city participate in their corporate wellness program. There were two plans being offered: Silver Plan and Gold Plan. The two plans \$50/per employee or \$75/per employee is aimed at encouraging the employees to live a healthier life style. The 8-week or 12-week program conducts body mass scans and provides nutritional and

physical activity. Chief Fullmer indicated he felt his department would participate as did Brittney Fielding from the library and Mitch Bradley.

The mayor stated he had walked on behalf of Blue Cross and they contributed \$1,000 to the city which could go towards the cost. The council wanted to let the employees know of the plan and to find out the number of employees who would participate.

Elevator Upgrade:

Brittney Fielding from the library reported the elevator at the library is having issues and in need of much needed upgrade. The cost of upgrading is \$79,241.24. The elevator also needs a 5-year recertification at a cost of \$3,963.44. TKE has presented an option for the city. If the city were to enter into an agreement for the upgrade the fee to re-certify would be waived.

The council discussed the use and need to have the elevator. The clerk stated that he had budgeted \$80,000 for the elevator in both the library fund and the capital improvement fund.

Councilman Howe moved to approve the work order for the upgrade at a cost of \$79,241.24 and waive the re-certification fee funds to be paid from the capital improve fund seconded by Councilwoman Harrison.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Review of Bid Proposals for Rodeo Ground Grandstand:

The city received one bid on the grandstand from Quality Steel Inc. for \$1,040,000 for the covering, and bleacher and \$50,000 for B-deck and concrete with possible \$22,500 for cold weather concrete.

Mitch Bradley, after reviewing the proposal, requested the council table the bid until he had time to discuss the bid with the engineer.

Police Statical Report:

Chief Fullmer handed out a summary of the police incidents, traffic and arrests for the period 2015 through 2024.

Resolution #223-2025- Authorization of disposal of surplus property:

The council reviewed several items the city has deemed surplus and wants to sale. The items will be listed on the government surplus website which the police have used in the past.

Councilman Stone moved to approve and adopt resolution #223-2025 seconded by Councilwoman Harrison.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes

Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Remodel Police Building:

The council reviewed a bid from 3D Construction for the remodel of the front foyer of the police building. The estimated fee is \$36,140. The city also will enter into an agreement with the Rigby Urban Renewal Agency that the agency will reimburse the city the cost of the construction.

Councilwoman Harrison moved to accept and approve the bid from 3D Construction in the amount of \$36,140 seconded by Councilman Howe.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Reimbursement Agreement – Rigby Urban Renewal Agency:

The RURA has indicated they would pay the cost of the construction to the police department to do so, they needed an agreement signed by the city and URA committing to the reimbursement.

Councilman Stone moved to approve and sign the urban renewal agreement seconded by Councilman Espinosa.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Oath of Office:

The mayor had Kiesha Keller step forward and administered the oath of office to her as the new city clerk/treasurer.

The mayor presented David Swager with a plaque for his 15 years of service to the city.

Resolution #222-2025- New Signatory for city accounts:

Councilman Stone move to adopt and sign resolution #222-2025 seconded by Councilman Howe.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Review and Approval of Minutes:

Councilman Howe moved to approve the minutes of January 9, 2025, seconded by Councilman Stone.

The mayor called for a voice poll: all in favor none opposed.

Review and Approval of Bills:

The clerk stated there was one additional check to be paid: Travis Lusk for work done at the rodeo grounds in the amount of \$360.00

Councilman Stone moved to approve the bills including the Lusk bill seconded by Councilman Howe.

The mayor asked the clerk to poll the council:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

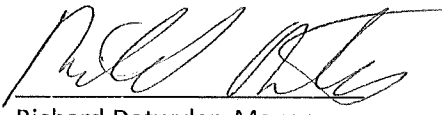
Adjournment:

Councilman Wilder moved to adjourn seconded by Councilwoman Harrison.

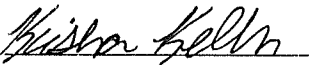
The mayor called for a voice poll: all in favor none opposed.

Meeting adjourned: 8:30 pm

CITY OF RIGBY


Richard Datwyler, Mayor

ATTEST:


Kiesha Keller, Clerk