



MINUTES

REGULAR MEETING
RIGBY CITY COUNCIL
THURSDAY April 3rd, 2025
7:00 PM

CALL TO ORDER: Mayor Richard Datwyler called the meeting to order.

The Pledge of Allegiance was given by Mayor Datwyler and the prayer by Councilwoman Harrison.

ROLL CALL ATTENDANCE:

Councilman Mike Wilder	Present – Via Telephone
Councilwoman Becky Harrison	Present
Councilman Alex Espinosa	Present
Councilman Timothy Howe	Present
Councilman Reed Stone	Absent
Councilwoman Tonya Hillman	Absent

ALSO PRESENT-

City Attorney, Sam Angell
Director Of Public Works, Mitch Bradley
Chief Allen Fullmer
Library Director Brittney Fielding

PUBLIC COMMENT -

No Comments

ACTION ITEM - CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

Councilman Espinosa made a motion to Amend the Agenda to move “Action Item: Consider Approval for Rodeo College Exhibition with a Dance to follow for BYU-I at the Rodeo Grounds” to after “Action Item: Consider Approval for Audit Report for Fiscal Year 2024 with Jensen, Poulsen and Company PLLC”, Seconded by Councilman Howe.

Councilwoman Harrison made a motion to Amend the Agenda to move “Action Item: Consider Approval of Additional Expenses regarding the Library Elevator Project” up after “Action Item: Consider Approval of Extended Use of a Snow Cone Shack at South Park for Mitchell Trost”, seconded by Councilman Espinosa.

A. Council Minutes – March 20th, 2025

Councilman Howe made the motion to Approve the Minutes for March 20th, 2025, seconded by Councilman Espinosa.

B. Accounts Payable- March 2025

Councilwoman Harrison made the motion to Approve the Accounts Payable for \$372,310.16, seconded by Councilman Espinosa, roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes

ACTION ITEM: Consider Approval of Extended Use of a Snow Cone Shack at South Park for Mitchell Trost

Mitchell Trost proposed utilizing the cement slab in South Park, which currently lacks power, for operating a Snow Cone Shack. He stated that he would provide his own generator and comply with any terms established by the City Council.

The Council deliberated on whether an existing permit form could accommodate his request for seasonal use, as the current permit allows for a maximum of three days. The Council directed staff to locate the form they believe may already exist and, if applicable, issue the permit to Mr. Trost for the requested seasonal operation.

Motion: Tabled

Update: Snow Cone Shack Permit Form After further review, the existing form referenced by the City Council was not found. As a result, a new form will be drafted to address the seasonal use request. This form will be formalized and incorporated into city procedures through an ordinance amendment, enacted via a resolution.

ACTION ITEM: Consider Approval of Additional Expenses regarding the Library Elevator Project

Mrs. Fielding informed the Council that following the last Council Meeting, the contractor for the elevator project identified additional requirements necessary for completion. These include:

- Electrical system updates.
- Compliance with fire safety standards.
- Construction of a protective cage around the elevator equipment.

She also noted that the contractor cautioned that the Fire Marshal might impose further requirements, potentially leading to additional expenses beyond those currently anticipated.

City Council preferred each estimate she brought tonight to be approved separately.

Councilwoman Harrison made the motion to Approve the Omni Security System proposal for \$14,850.00 for the Safety and Electrical Improvements to prep for the new elevator, seconded by Councilman Espinosa, roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes

Councilman Harrison made the motion to Approve the Library Board to spend up to \$4275.98 on the Fencing Project for the elevator, seconded by Councilman Howe, roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes

ACTION ITEM: Consider Action for the Traffic Around Harwood Elementary School

The City Council engaged in a discussion with Mr. Bradley and Chief Fullmer regarding potential solutions to alleviate traffic issues near Harwood Elementary. During the discussion, Bird Derrick and Charlie Hamilton presented their concerns and proposed options for improving traffic flow and safety in the area. Their input followed a collaborative dialogue among the Council, Mr. Bradley, and Chief Fullmer.

Motion Tabled

ACTION ITEM: Consider Approval for Audit Report for Fiscal Year 2024 with Jensen, Poulsen and Company PLLC

Nathan Maravilla presented the audit report for 2023-2024.

Councilman Howe made the motion to Approve the Audit Report as Presented, seconded by Councilman Espinosa.

roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes

ACTION ITEM: Consider Approval for Rodeo College Exhibition with a Dance to follow for BYU-I at the Rodeo Grounds

Carl Anderson, representing the Rigby Rodeo Committee, presented a proposal from a BYU-I group to host a College Exhibition Rodeo at the Rigby Rodeo Grounds. The event includes plans for a dance in the parking lot, accommodating up to 3,500 attendees.

Mr. Anderson informed the City Council that he has approved the event but wanted to make them aware of the anticipated large crowd and the proposed weeknight scheduling. The BYU-I group has committed to providing their own security, food trucks, and parking arrangements.

Mr. Bradley emphasized the need for the group to address trash disposal and ensure proper cleanup following the event.

Councilman Espinosa made the motion to Approve the Rodeo College Exhibition with a Dance with BYU- I as long as they take consider removal of trash, seconded by Councilwoman Harrison.

ACTION ITEM: Consider Bids on Chip Seal for 2025

Bid Summary for 69,018 sq/ft Project

- **H&K Construction:**
 - **Price per sq/ft:** \$2.89
 - **Total Cost:** \$199,462.02
- **TMC Construction:**
 - **Price per sq/ft:** \$3.05
 - **Total Cost:** \$210,504.90

Notes:

- Both bids cover the same square footage.
- No differences in exclusions.
- Both companies are bonded.

Councilwoman Harrison made the motion to Approve the Bid from H&K for Chip Seal for 2025 for a total of \$199,462.02, seconded by Councilman Howe, roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes

ACTION ITEM- Adjournment

Councilman Howe motioned to Adjourn, seconded by Councilwoman Harrison, motion carried.

MOTION GRANTED

APPROVED _____
Richard Datwyler, Mayor

Attest _____
Kiesha Keller, City Clerk