



# MINUTES

REGULAR MEETING  
RIGBY CITY COUNCIL  
THURSDAY 3/6/2025  
7:00 PM

**CALL TO ORDER:** Mayor Richard Datwyler called the meeting to order.

The Pledge of Allegiance was given by Councilwoman Harrison and the prayer by Mayor Datwyler.

## ROLL CALL ATTENDANCE:

Councilman Mike Wilder	Present
Councilwoman Becky Harrison	Present
Councilman Alex Espinosa	Present
Councilman Timothy Howe	Present
Councilman Reed Stone	Present
Councilwoman Tonya Hillman	Absent

## ALSO PRESENT-

City Attorney, Sam Angell  
Director Of Public Works, Mitch Bradley  
Chief Allen Fullmer

---

## PUBLIC COMMENT -

Humberto Escobar discussed with Mr. Bradley about cutting a curb to widen his driveway. Mr. Escobar owns a 4 plex apartments which only have parking for 3 currently. The City Code dictates the driveway must be twenty-five feet from the apex of the corner and there needs to be a certain amount of green space on residential property. Mr. Bradley explained it is not on a busy road and the extra three feet he would cut off would allow for the fourth apartment to have a parking spot. The Council asked that we make it an agenda item on the next Council meeting so we could approve a variance for the cut of the curb and the taking out of green space to allow for the fourth parking spot.

---

### **ACTION ITEM - CONSENT AGENDA**

**The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.**

#### **A. Council Minutes – February 20, 2025**

**Councilman Espinosa made the motion to Approve Council Meeting Minutes for February 20<sup>th</sup>, 2025, seconded by Councilman Stone.  
4 ayes, Councilwoman Harrison abstained.**

#### **B. Accounts Payable- February 2025**

**Councilman Espinosa made the motion to Approve the Accounts Payable with the addition of both Hartford invoices for a total of 187,306.71, seconded by Councilman Stone,**

**roll call vote:**

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes
Councilman Reed Stone -	Yes

---

### **ACTION ITEM: *Request to Sponsor Day's Impact Fun Run at the South Park***

**Paisley Hall and Jace Elsworth from Day's Impact requested to use South Park for a Fun Run on May 31<sup>st</sup> to raise money for cancer patients in honor of their beloved teacher at Rigby High School and advisor for their club, Mrs. Cross, passed away last month.**

**Day's Impact is requesting the South Park from 7am for set up, participants would start at 9am and is expecting to be completed by 1pm. The Fun Run is expecting 300 participants. The club is asking for the fee to be waived for the day.**

Councilman Wilder made the motion to Approve Day's Impact to use the South Park on May 31<sup>st</sup> for a Fun Run with the rental fee waived, seconded by Councilman Espinosa.  
The Motion Passed Unanimously.

---

**ACTION ITEM: Zion's Bank –Request to add Sweep Account and Commercial Credit Card**

David Hosmer explained to the Council how a Commercial Credit Card with a control account would allow for each employee who does any spending would have a card and the City Clerk would control how much was available to each employee at any given time. Currently the City has credit cards for each department and employees must check them out with the City Clerk. Switching over would prevent fraud since it would have a specific individuals name on it so Visa would be able to dispute the charges if it was ever lost or stolen.

He then explained a Gold Business Sweep account would allow for all the accounts under the City of Rigby to be swept in or out into the Sweep Account as needed in each fund. The Sweep Account would pay interest on all the money each day at a higher rate than the City's current Money Market account which only holds a specific amount of money while the other accounts collect nothing. The service fee for the Sweep account is \$175 a month but it would collect far more in interest to off set the fee.

Councilman Howe asked about the ACH Bill Pay. Mr. Hosmer pointed out currently we are sending over a hundred checks a month now. ACH would save us money on all the supplies needed to process checks, save time for the City Clerk, allow for payments to be processed immediately and would prevent fraud. If the vendors don't want to use ACH, a payment could still be paid through a credit card or a check.

All three options are meant to simplify processes. Councilwoman Harrison stated she appreciated the information, but we would only need to make a motion for the Gold Business Sweep account because of the fee associated.

Councilman Stone made the motion to Approve the proposal for the Gold Business Sweep Account in the amount of \$175 per month, seconded by Councilman Howe,  
roll call vote:

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes
Councilman Reed Stone -	Yes

---

**ACTION ITEM: Request to Accept the Audit Report for 2023-2024 Fiscal Year**

**Action Item Tabled**

---

**ACTION ITEM: Request to Dedicate a Barn at the Rodeo Grounds as the “Donny Wheeler Barn”**

Mr. Bradley stated we have 2 arenas’ dedicated to individuals and he would like to dedicate the barn previously enclosed as Donny Wheeler’s Barn. He would be willing to pay for the plaques himself. Council preferred the City pay for the plaques so he needed to come to Council after he has bids.

Councilman Howe made the motion to Approve the Request to Dedicate the barn as the “Donny Wheeler’s Barn”, seconded by Councilman Stone.

**The Motion Passed Unanimously.**

---

**ACTION ITEM: Request to Approve Memorandum of Understanding with Jefferson County for a Traffic Signal at the Intersection of N 4000 E and SH-48**

Mr. Bradley has discussed further with ITD and has requested the only part the City will help with is 25% of the electricity used by the traffic light. ITD has agreed to the request but hasn’t submitted the updated Memorandum. Mr. Bradley is asking the Council to approve the Memorandum now as long as ITD fulfills the request of only 25% of electricity cost to the City when the updated Memorandum is submitted.

Councilman Espinosa made the motion to Approve Memorandum of Understanding with a Contingency that the City only pays 25% of the Electricity, seconded by Councilman Wilder,

**roll call vote:**

Councilman Mike Wilder -	Yes
Councilwoman Becky Harrison -	Yes
Councilman Alex Espinosa -	Yes
Councilman Timothy Howe -	Yes
Councilman Reed Stone -	Yes

---

1. **ACTION ITEM: Public Works Request for South Park**

Mr. Bradley has been in discussions with Jefferson County to trade the City Baseball Field and Skate Park at the South Park for a new skate park in the Wilson Park. The County has plans to build more barns for the Rodeo Grounds and an Event Center where the Baseball Fields are located which will still benefit the City but will also help the monitoring of the new skate park by moving it to the Wilson Park.

Councilman Howe made the motion to Approve the Letter of Intent and continue the Negotiation with the County seconded by Councilman Wilde,

The Motion Passed Unanimously.

---

Action Item- Adjournment

Councilwoman Harrison motioned to Adjourn, seconded by Councilman Stone, motion carried. All in favor say aye.

**MOTION GRANTED**

---

**APPROVED** \_\_\_\_\_  
Richard Datwyler, Mayor

**Attest** \_\_\_\_\_  
Kiesha Keller, City Clerk